

For your information

Alberta.ca Accounts

An Alberta.ca Account makes it easier for you to access government services online. It is a single sign-in for seamless access to participating services across government. It provides a secure way to verify who a user is online without paper documents or face-to-face visits.

This document outlines the use of Alberta.ca Accounts while applying for AIT programs and services on [MyTradesecrets](#).

Before applying for AIT programs and services

- You will require an Alberta Student Number if it is your **first time applying** for an AIT program or service.
 - You can look up or request your Alberta Student Number at learnerregistry.ae.alberta.ca.

Creating an Alberta.ca Account

- After you begin the application process on MyTradesecrets, it is important to NOT change browsers when creating an Alberta.ca Account.
 - Open a New **Tab** in the same browser to make the transition smoother.
- If you **already have** an Alberta.ca Account, enter your username and password, and sign in.
- If you **do not have** an Alberta.ca Account, you must click Create an Account and follow the directions.
 - You only need to create one Alberta.ca Account to access all AIT applications.

Updated Alberta.ca Account interface

- As of Summer 2024, the Alberta.ca Account login page has an updated user interface, including a fresh look and feel.
- With this update, you now have the capability to **sign in or create an account** with an email address, a Google account, or a Microsoft account.

- Users without an existing Alberta.ca Account can create an account using their existing Google or Microsoft sign in credentials.
- Users with an existing Alberta.ca Account can link their account to their Google or Microsoft sign in credentials or continue using their existing Alberta.ca email address and password.

Alberta.ca Account Basic vs. Verified

Once you create a Basic Alberta.ca Account, you can verify your account to access more government services that would require proof of identify if accessing in-person.

For more details on the differences between a Basic and Verified account and how to verify an account, refer to the [Alberta.ca Account Reference Guide](#), or visit: account.alberta.ca/common-questions.

System requirements

Users need to enable cookies and JavaScript in their web browser to use the website. Alberta.ca recommends using the most up-to-date version of the following browsers:

- Desktop: Chrome, Firefox, Edge or Safari
- Mobile: Safari for iOS or iPadOS devices and Chrome for Android devices

Further assistance

Questions about creating an Alberta.ca Account? Contact:

MyAlberta Contact Centre at 1-844-643-2789 or visit alberta.ca/about-alberta-ca-account.

Other questions about AIT programs? Contact:

Apprenticeship and Industry Training Information Line at 1-800-248-4823.

